

General Information

School Hours for Students

9:55 a.m. – 4:20 p.m.

Check the Norfolk Public Schools calendar for holidays and early release dates.

Attendance

Students are required to attend school daily. A signed note from the parent/guardian listing the student's name, date(s) of absence, and the reason is required upon a student's return to school.

Early Release Policy

Students will only be released to an adult with photo ID and written authorization on file.

Report Card Dates

October 14, 2021
November 10, 2021
January 4, 2022
February 9, 2022
March 16, 2022
April 27, 2022
May 25, 2022

Final Report Card Mailed Home - June 28, 2022

Parent-Teacher Conferences

We encourage communication and partnerships with our parents. Please call the school counselor to schedule a zoom parent conference with faculty and/or support staff.



The Madison Mission

The mission of Madison Alternative Center is to provide an intensive system of interventions and supports designed to increase students' positive and productive behaviors and their academic achievement in order to successfully transition to their traditional schools, to the community, and to college and career opportunities.

Site Coordinator
Doris E. Langhorne

School Board

Ms. Adale Martin, Board Chair
Mr. Carlos Clanton, Vice Chair
Mr. Rodney Jordan,
Ms. Tanya K. Bhasin
Ms. Lauren D. Campsen
Dr. Noëlle M. Gabriel
Ms. Christine Smith

Superintendent of Schools

Dr. Sharon I. Byrdsong

Executive Director, Secondary Schools

Dr. Barbara Kimzey

Madison Alternative Center

2021—2022



Home of the Phoenix

*Read to Know. Write to Show.
Confer to Grow.*

**3700 Bowdens Ferry
Norfolk, Virginia 23508
Telephone: (757) 628 - 3417
Fax: (757) 628 - 3406**

**Main Office Hours
9:00 a.m. – 5:00 p.m.**

Mandatory Orientation

Monday – Friday

Orientation will be held by appointment only. Please call the school to schedule your appointment.

Only the parent(s)/legal guardian(s) [max. 2 parents] and the enrolling student may attend orientation.

Participation in an Orientation session is required for all Madison students and a parent/legal guardian.

Parent/Legal Guardian must bring:

1. The student
2. Current Photo ID
3. Proof of Address
4. Medication Authorization Form
(if applicable – all student medications must be delivered to the school by the parent and given directly to the school nurse or designee)

Enrollment

Once all required documentation from the home school is received and the Orientation session is completed, students fully dressed in the approved school uniform will be enrolled, provided with a school schedule, and begin attending classes.

Orientation Staff

Student Data Specialist
Therapeutic Day Treatment Counselor
School Counselor
Administrator
School Nurse

Uniform Policy

All students are required to wear **pants** and a **shirt** in accordance with the Dress Code for their grade level or program. Students are also required to wear a **belt, shoes, socks, and shoelaces** as listed and may not wear double layers (i.e., shorts, sweats, etc.) under their uniform pants. Madison students will also follow all NPS Personal Protective Equipment (PPE) Guidelines.

Note: See the Uniform Policy attachment for additional information regarding required and optional clothing and restricted items.

Curriculum & Instruction

Madison faculty and staff implements the Norfolk Public Schools curricula and provides instruction based on district guidelines and the Virginia Standards of Learning in core academic and elective classes. Madison's instructional focus is Literacy; wherein we *Read to Know, Write to Show, & Confer to Grow.*

Support Services

Special education, related services, and accommodations are provided in accordance with student *IEPs* or *504 Plans*.

Positive Behavioral Interventions and Support (PBIS) is utilized as a systematic program to improve school-wide student behavior.

Social Skills instruction is provided to all students to improve social/emotional support.

Counseling and mentoring services are available for all students.

Restorative Practices is fostering healthy relationships and promoting positive discipline in schools.

After-school Remediation programs are available throughout the school year.

School Supplies

Students should arrive daily with the following school supplies:

1. Black or White 3-ring binder
2. Loose-leaf paper (inserted in binder)
3. 8 Subject Dividers
4. Two (maximum) wooden #2 pencils

Cell Phone Policy

Students attending Madison may bring a cell phone to school. It must be turned off before entering the school building. The cell phone must be secured in the student's assigned locker upon arrival and until dismissal from school. Earbuds and headphones are allowed and must be secured with the cell phone in the student's locker.

Items NOT allowed in school:

Candy or gum
Jewelry, fronts or metal mouth decorations
Book bag, back pack, or tote bag, or large purse
Lunch box or *non-disposable* lunch bag
Opened beverage container
Candy or gum
Toys, games, spinners, or personal electronic items
Excessive amount of money (*over \$20.00*)
Rubber bands, wrist bands, or colored beads
Bandanas
Pencil box or pencil container
Large eraser or pencil sharpener
Metal hair picks/pins/hair decor
Combs with a sharp, pointed end or sharp, pointed teeth
Metal files
Skateboards

Unapproved items will be secured and a parent will be contacted.